



Southern Cascades Operations Base and Training Center  
 Conference Room  
 205 Ash Valley Road, Adin, CA 96006  
**May 18, 2026 - 5:00 PM**  
**Regular Board Meeting Agenda**

**1.0 Call to Order** – *Meeting called to order at 5:06pm.*

**2.0 Pledge of Allegiance**

**3.0 Roll Call and Establishment of a Quorum of the Board of Directors** – *Directors present: Rick Endicott, Craig Joiner, Clinton Davis, Bob Fisher, Kathy Peterson. Directors Absent: None*

**4.0 Deletions /Additions and Approval of Agenda** *No additions/deletions to the agenda. Director Peterson motioned to approve the agenda, Director Davis seconded. Motion carried.*

**5.0 Public Comment:** *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda. Please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. The chair reserves the right to limit the duration of each speaker to three minutes. The speaker may not cede their time. Agenda items with times listed, will be considered at that time. All other items will be considered as listed on the agenda or as deemed necessary by the Chairperson. – No public comment.*

**6.0 Closed Session** – *Convene to closed session at 5:08pm.*

**6.1** Per Government Code §54957, Public Employee Performance Evaluation - General Manager

**6.2** Per Government Code §54957.6, Conference with Labor Negotiators – Unrepresented Employee: General Manager

**6.3** Per Government Code §54957(b)(1), Public Employee Appointment/Employment, Title: Chief Financial Officer

**6.4** Per Government Code §54956.8, Conference with Real Property Negotiators, Property: 205 Ash Valley Road Adin, CA 96006

**7.0 Reconvene to Open Session** – *Reconvene to open session at 6:38pm. Report out of closed session is approval of item 6.3 – Chief Financial Officer contract.*

## **8.0 Reports**

**8.1 CFO Report** – *HTS revenue is back up and on track with original budget. The month of April was a District record for HTS revenue, coming in at \$117,000.*

**8.2 EMS/Education Division Manager** – *District is working towards getting ALS Transport contract back with allowed flexibility to accommodate for staffing and financial constraints. Education manager has been hosting CPR First Aid courses and is still looking for a training center to align with to add additional trainers to SCCSD's program.*

**8.3 General Manager Report** – *Currently collecting proposals for auditing services which will be presented to the board next month. GM was invited to participate as a SDLF coach. The first reimbursement from the SLCGP grant was received. The district was not funded for the purchase of a new HTS vehicle from the McConnel Foundation this grant cycle. Application for the vehicle charging station was submitted to Modoc Co. Air Pollution Control District, SCCSD's charger installation is slated to be installed once previously awarded installations are completed.*

## **9.0 Action Items**

**9.1 Approve board minutes from 04.20.26 Regular Board Meeting.** – *Director Fisher motioned to approve the 04.20.26 regular board minutes, Director Endicott seconded. Directors Peterson and Davis abstained. Motion carried.*

**9.2 Approve Unpaid Personal Leave Policy** – *Director Peterson motioned to approve the Unpaid Personal Leave policy, Director Davis seconded. Motion carried.*

**9.3 Approve Cell Phone Stipend Policy** – *Director Peterson motioned to approve the Cell Phone Stipend policy, Director Fisher seconded. Motion carried.*

**9.4 Consideration to approve General Manager as Board Clerk.** – *Director Fisher motioned to approve General Manager as Board Clerk, Director Endicott seconded. Motion carried.*

## **10.0 Discussion Items**

**10.1 Strategic planning – EMS** – *SCCSD is working on regaining its ALS/BLS Transport contract from NorCal EMS with flexibility in staffing to allow for staff availability constraints as well as District budget constraints. The plan will be to staff the ambulance a couple of days a week using GM as driver/EMT while continuing to work on staffing a 7-day QRV.*


10.2 Review Board Bylaws – *Review of Board Bylaws, any necessary updates will be agendized at next months meeting.*

11.0 Adjournment – *Meeting adjourned at 7:10pm.*

**Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request by calling 530 299 3110 at least 24 hours prior to the meeting. Posted at Southern Cascades Operations Base and Training Center Foyer and the SCCSD Web Site May 15, 2026.**

Board Clerk Attestation: 

Date: 6-15-26

Board Secretary Attestation: 

Date: 6-15-26